

**Wake Forest University School of Law**  
**The Elder Law Clinic**  
**Student Evaluation Form**

Student \_\_\_\_\_

1. *Research Ability*

- knows the basic, noncomputer library research tools and how to use them
- is familiar with computerized legal research resources
- does thorough, careful and accurate work
- produces practical and useful results

1                      2                      3                      4                      5                      Not Observed

2. *Legal Analysis*

- integrates legal concepts and theory with facts in a coherent and logical progression
- able to identify relevant issues and distinguish a logical hierarchy among them

1                      2                      3                      4                      5                      Not Observed

3. *Intellectual Capacity*

- displays intellectual curiosity
- thinks creatively and imaginatively
- develops alternative avenues of argument
- pursues analogous extensions in areas where the law is nebulous
- explores subsidiary and related issues uncovered by research to develop innovative legal theory

1                      2                      3                      4                      5                      Not Observed

4. *Writing Skill*

- writes clearly, precisely and persuasively
- drafts well-organized written assignments
- cites accurately and properly

1                      2                      3                      4                      5                      Not Observed

5. *Clarity of Oral Expression*

- speaks well and is easily understood
- able to discuss issues clearly
- communicates effectively in various advocacy proceedings

1                      2                      3                      4                      5                      Not Observed

6. *Judgment*

- is mature
- exercises good common sense
- knows how and when to ask questions or seek additional consultation
- sets appropriate priorities in handling assigned work

1                      2                      3                      4                      5                      Not Observed

7. *Responsibility*

- is trustworthy and acts ethically
- takes initiative
- is dependable and conscientious about work
- meets deadlines and manages time well
- works independently and efficiently without sacrificing quality
- accepts criticism and constructively modifies work habits

1                      2                      3                      4                      5                      Not Observed

8. *Client Relations*

- develops effective working relationships with clients
- is sensitive and responsive to client needs
- knows how to be diplomatically persistent

1                      2                      3                      4                      5                      Not Observed

9. *Interviewing*

- develops rapport with client
- organizes and structures interview with emphasis on relevancy, clarity and completeness, and efficient use of time

1                      2                      3                      4                      5                      Not Observed

10. *Investigation and Discovery*

- able to elicit pertinent information informally and through appropriate discovery methods
- preserves and organizes evidence obtained

1                    2                    3                    4                    5                    Not Observed

11. *Counseling*

- prepares and gives adequate and accurate advice to client
- effectively communicates at client=s level about the issues, etc.

1                    2                    3                    4                    5                    Not Observed

12. *Drafting Documents*

- uses and selects appropriate drafting aids
- organizes documents
- uses clear and accurate legal language, etc.

1                    2                    3                    4                    5                    Not Observed

13. *Negotiation*

- is able to analyze minimum acceptable and maximum potential settlements
- is persuasive
- achieves acceptability of settlement, etc.

1                    2                    3                    4                    5                    Not Observed

14. *Oral Advocacy*

- Prepares and organizes presentation
- has knowledge of relevant law and procedure
- uses language and persuasive techniques appropriate to audiences, etc.

1                    2                    3                    4                    5                    Not Observed

15. *Office Procedure*

- keeps thorough and complete records in client files
- complies with office procedure and practices, etc.

1                      2                      3                      4                      5                      Not Observed

16. *"Plus" Traits*

- shows an interest in the employer's work
- has a sense of humor
- is cooperative and accommodating to the needs of the office
- is even-tempered
- remains unruffled in emergency situations
- is courteous and respectful to all staff
- demonstrates sensitivity to office human relations dynamics
- appears self-confident and enthusiastic
- maintains a professional demeanor

1                      2                      3                      4                      5                      Not Observed